

## **Saskatchewan Stroke Expert Panel Terms of Reference**

### **Purpose & Scope**

The Saskatchewan Stroke Expert Panel is established to recommend strategies and provide advice to improve stroke care throughout the province.

### **Responsibilities**

The panel may carry out the following activities in pursuance with its advisory role:

#### Advising on System Improvement

- Identify areas of focus for system improvement
- Educate and advise stakeholders on the implementation of best-practices
- Identify resource requirements for optimum stroke care and provide input on strategies to address resource gaps

#### Review performance

- Review data and monitor progress towards established goals and objectives
- Communicate with stakeholders about performance metrics and importance of data collection and reporting
- Review and disseminate reports on the performance of the provincial health system against national benchmarks for stroke care

### **Membership**

The panel will have 10-12 members with medical, nursing and rehabilitation services expertise and/or program management responsibilities for stroke care. It will include representation from patients and from the Heart and Stroke Foundation. The panel will be co-chaired by a medical leader and a representative of the Joint Committee on Acute and Emergency Services. Membership term will be 2 years with new members brought on in alternating years to ensure continuity.

### **Meetings and support**

The panel will typically meet twice a year. Panel members not employed by the health system will be compensated for meeting time and expenses as per Ministry policy. Organizational support will be provided by the Ministry of Health and research and analysis by the Health Quality Council.

### **Reporting and Representation**

The panel has a direct reporting relationship to the Joint Committee on Acute and Emergency Services (JCAES), which represents all regional health authorities. JCAES will designate one of its members to co-chair the Saskatchewan Stroke Expert Panel.

The panel will provide information and recommendations to JCAES and take direction from JCAES for development of actionable strategies. Representatives of the panel may present to other provincial bodies that relate to the continuum of stroke care, as appropriate. Provincial stroke reporting compiled by the panel may be shared system-wide and with national partners.